



GREENVILLE COUNTY  
SHERIFF'S OFFICE

**GO -119**

# GENERAL ORDERS

## COMMUNITY RELATIONS AND CRIME PREVENTION

### **PURPOSE:**

The Sheriff's Office is committed to providing quality law enforcement services to the citizens of Greenville County. Input from the community is essential to proper delivery of services. To obtain input, the Sheriff's Office strives to maintain close ties with the community and a position of responsiveness to its need.

### **PROCEDURE:**

The Sheriff's Office maintains a Public Affairs Division to generate community interaction and obtain support.

#### **The Division will endeavor to:**

- Establish liaison with existing community organizations and community groups.
- Assist in the development of community involvement policies for the Sheriff's Office.
- Convey information transmitted from citizens' organizations to the Sheriff's Office.
- Publicize Sheriff's Office objectives, community problems, and successes.
- Improve on practices bearing on our community interaction.
- Identify training needs through interviews with citizen representatives, consultation with those involved in internal investigations and conferences with supervisors.
- Establish community groups where such groups do not exist.
- Develop problem oriented or community policing strategies, if any.
- Provide input into development and/or revision of zoning policies, building codes, fire codes, and residential/commercial building permits.

All personnel should assist Public Affairs with promoting positive community relations and helping to achieve the goals of the Sheriff's Office.

### **REPORTING:**

**Quarterly Report** - A quarterly report shall be completed by Public Affairs and submitted to the Sheriff through the chain of command. The report includes:

1. Description of current concerns voiced by the community.
2. Description of potential problems affecting law enforcement activities within the community.
3. Statement of recommended actions addressing previously identified concerns and problems.

4. Statement of progress made toward addressing previously identified concerns and problems.

**ANNUAL EVALUATION** - To ensure current programs still effectively address community concerns, all community services/relations programs should be evaluated annually, be submitted to the Sheriff through the Chain of Command.

**SURVEY:**

Because the Sheriff's Office is committed to identifying and correcting actions, practices and attitudes contributing to community tensions and grievances, Public Affairs conducts a documented survey of citizen attitudes and opinions every two years.

**Survey includes citizen opinion related to:**


1. Overall performance of the Sheriff's Office.
2. Overall competence of Sheriff's Office sworn and non-sworn personnel.
3. Citizens' perception of Sheriff's Office sworn and non-sworn personnel attitudes and behavior.
4. Concern over safety and security within the county as a whole.
5. Concern over safety and security within the beat where the respondent lives.
6. Recommendations and suggestions for improvements.

Survey methods include established research practices, including random sampling. The survey is conducted by mail or telephone and the results provided to the community.

Survey results are compiled with a written summary provided to the Sheriff.

**NEIGHBORHOOD  
WATCH:**

Public Affairs is responsible for maintaining a database containing Neighborhood Watch Group information and will also receive any complaints related to community issues and overall quality of life issues. The database shall include the group/community name, contact person's name, address, phone number, and beat number. This database information shall be kept updated. When a deputy, other than those assigned to Public Affairs, organizes a Neighborhood Watch group, the deputy is to forward the information to Public Affairs within seven days from first contact with the Neighborhood watch Chairman.

  
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Hobart Lewis, Sheriff