



GREENVILLE COUNTY
SHERIFF'S OFFICE

GO - 104

GENERAL ORDERS

GOALS AND OBJECTIVES

PURPOSE:

Annually, the Sheriff's Office develops goals and objectives for the upcoming year. Annually, progress made toward achieving its established goals and objectives is reviewed. The goals process further states the mission of the Sheriff's Office.

PROCEDURE:

November – Each Division instructs individual components to develop a set of goals and measurable objectives for the upcoming year. The process involves all levels of personnel and is accomplished with the following steps:


1. Line supervisors compile recommendations and submit section goals to their supervisor.
2. Supervisors submit goals to Division Commanders, who submit consolidated recommendations as division goals to the Sheriff.
3. Goals that require the expenditure of additional funds are incorporated into the budget process at the first of the year.

Division Commanders submit annual reports indicating progress in achieving each objective or the reasons why they were not attained and efforts to re-establish the objective.

The Sheriff and Command Staff review all goals each year, prior to the adoption of new goals for the coming year.

DISTRIBUTION:

Written goals and objectives are made available to all personnel.



Hobart Lewis, Sheriff